



## Telesales Vacancy - Part Time / Term Time

New Media Software is currently looking for a part time telesales to join our expanding sales team. All calls are business to business with no cold calling. Full training will be provided.

### Duties:

- Inviting potential customers to seminars and events
- Sending and following up marketing emails
- Booking appointments and confirmations
- Managing and updating the prospect database

### Core skills:

- Fantastic telephone manner and happy to make 70 calls a day
- Ability to use general office IT including MS Word, Outlook and Internet Explorer
- Ability to type with good spelling and grammar
- Sales or general office experience would be useful

Working hours are 09.30 a.m. to 3.00 p.m. with a half hour lunch, Monday to Friday, during school term time. **Salary: £7.00 per hour with potential for commission.**

To apply please call 0845 612 4000 to arrange a telephone interview or send your CV to:

Managing Director  
New Media Software Ltd  
Wessex House  
Upper Market Street  
Eastleigh SO50 9FD